



## Final Report Guidelines

**Due:** Within 30 days of the conclusion of the three-month project period

### 1. Project Overview

Briefly summarize the Freedom Project as implemented, including:

- Project title
- Organizer(s) / sponsoring organization(s)
- Project location(s)
- Dates and number of meetings held
- Total number of participants (by age group, if applicable)

### 2. Activities and Curriculum

Describe the meetings and activities conducted during the project period. Include:

- A brief description of each activity
- The primary themes, topics, or content emphasized
- The printed, artistic, or media materials used
- Any significant changes from the original proposal and the reasons for those changes

### 3. Learning Outcomes and Impact

Explain how the project achieved the Freedom Project learning outcomes. Address:

- How participants demonstrated increased ability to **recognize and stand up for their rights**
- How participants engaged in or developed **programs or activities that expressed ideas of freedom**
- Notable examples, participant reflections, or outcomes that illustrate impact

#### **4. Participant Assessment and Feedback**

Describe how participant learning and engagement were assessed. Include:

- The assessment method(s) used (e.g., surveys, discussions, reflections, creative work)
- A brief summary of participant feedback
- What participants reported learning and what could be improved

#### **5. Budget Summary**

Provide a summary of how awarded funds were used, including:

- Itemized expenditures
- Any deviations from the approved budget and an explanation
- Confirmation that funds were used solely for project-related expenses

#### **6. Reflections and Future Planning**

Reflect on the overall project experience by addressing:

- Key successes and challenges
- Lessons learned
- Participant interest in continued or expanded programming
- Recommendations for future NCBS Freedom Project initiatives

#### **7. Supporting Materials (Optional)**

Attach or link to any relevant materials, such as:

- Agendas or curricula
- Photos or flyers (with appropriate permissions)
- Sample participant work or media coverage